

**LONGWOOD UNIVERSITY BOARD OF VISITORS’
EXECUTIVE COMMITTEE
October 30, 2009**

Minutes

Call to Order:

The Executive Committee of the Longwood University Board of Visitors met at 9:37 a.m. at the Retail Merchants Association in Richmond, Virginia on Friday, October 30, 2009. The meeting was called to order by Dr. Helen P. Warriner-Burke, Rector of the Board.

Members present were:

Ms. M. Jane Brooke
Mr. Chin Han Kim
Dr. Helen P. Warriner-Burke

Member absent was:

The Honorable Otis L. Brown

Also present were:

Mr. Barry J. Case
Dr. Ripon W. La Roche, II
Mr. Stephen L. Mobley

Present at the request of the Committee:

Ms. Brenda L. Atkins
Dr. Patricia P. Cormier
Ms. Jeanne S. Hayden
Dr. Wayne E. McWee

Business

Item 1 - Review of December 2009 Board of Visitors’ Meeting Schedule and Agenda

Dr. Cormier reviewed the Schedule of Events and the agenda for the December 4 and 5, 2009 Board of Visitors’ meetings.

Item 2 – Update on Budget

The President presented a chart of operating budget reductions for 2009 and explanations for additional reductions of 5% for 2009 and the additional 10% reductions for 2010. (A copy of this chart is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, October 30, 2009.) She also reviewed several scenarios for budget reductions for FY 2011, FY2012, and FY 2013. (A copy of these scenarios is filed with “Minutes of Meetings of the Board of Visitors” as Appendix 2, October 30, 2009.)

Following a discussion regarding the scenarios, the President presented a resolution received by the administration from the faculty Academic Affairs Committee. (A copy of the resolution is filed with “Minutes of Meetings of the Board of Visitors” as Appendix 3, October 30, 2009.)

The resolution outlined several suggestions including moving Athletics from Division 1 to Division III. After a discussion regarding the faculty members' recommendations, the Executive Committee members, by consensus, voted for the University to stay with Division I and all agreed that the full Board should hold a special meeting on November 12, 2009 to review with the faculty the budget concerns facing Longwood.

Item 3 – Update on Presidential Search

Mr. Case, Chair of the Presidential Search and Screening Advisory Committee, updated the Committee members on the Presidential Search. He reported that 120 applications have been received and that the Presidential Search and Screening Advisory Committee will have a meeting on November 11 to narrow the candidate pool down to 10 to 12 candidates. Following the November meeting, off-campus interviews will be held to narrow the pool down to the finalists who will be brought to campus.

Item 4 – Other Business

Dr. Cormier recommended that the Board hold its June 2010 meeting/retreat off-campus. She suggested that the meeting be held in the Charlottesville area. The purpose of the retreat would be to do transition-in for the new president. She recommended that Dr. Moore facilitate the retreat and that perhaps the new president be invited to attend.

Closed Session

A motion was made by Ms. Brooke to go into Closed Session under Section 2.2-3711 A3 of the Code of Virginia to discuss matters related to personnel issues. The motion was seconded by Mr. Kim and approved by the Executive Committee.

Ms. Brooke made a motion for the Executive Committee to return to Open Session. The motion was seconded by Mr. Kim and approved by the Committee. In compliance with the provisions of the Freedom of Information Act, the Executive Committee returned to Open Session. Mr. Kim made a motion to certify the discussion in Closed Session. The motion was seconded by Ms. Brooke and affirmed by Dr. La Roche, Mr. Mobley and Dr. Warriner-Burke. (A copy of the compliance is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 4, October 30, 2009.)

Adjournment

There being no further business, Dr. Warriner-Burke adjourned the meeting at 12:26 p.m.

M. Jane Brooke
Board Secretary